



School-Based ICT Hardware/Software Acquisitions

To help ensure software and hardware purchases are compatible with our existing hardware, infrastructure and can be supported, please complete the following form and fax it to: Technology Assisted Learning at 867.633.7983 or email to: itss@yesnet.yk.ca. This form may be filled out digitally in "Preview", saved and sent as an attachment.

*** This form does not need to be completed for the purchase for peripheral devices such as scanners, digital cameras, video cameras etc.**

REQUESTED BY:

Contact Person: _____

Date: _____

Location/School: _____

Phone: _____

Purchase Justification: _____

SOFTWARE/ IOS APPS VENDOR INFORMATION:

Curriculum Software Name: _____

Company Name: _____

Software Description: _____

Curriculum link
(Course/Grade) _____

Purchase Cost: \$ _____

Financial Code: _____
Vote Project Object Departmental Use

COMPUTER/HARDWARE INFORMATION:

School-Based Hardware: Computer Interactive Projector Network Printer Other _____

Standard Model/Configuration: (i.e. iMac/ 8 GB RAM) _____

Enhancements: (i.e. additional RAM, etc.) _____

Purchasing Information:

Authorized By: _____
Name (printed)

Signature

Purchase Cost: \$ _____

Financial Code: _____
Vote Project Object Departmental Use